

## **Kehukee Camp, Conference and Retreat Center Petersburg Baptist Association**

### **General Regulations for Camp Kehukee**

1. These facilities shall be available for the use and enjoyment by any group or organization of the Petersburg Baptist Association.
2. Invited guests may use the facilities with members of our churches.
3. **Our Insurance Company requires the Association to report the number of people that use or attend any function held on the campground each year. It is the responsibility of the person reserving Camp Kehukee to see that a report of the number of attendees is called to the Association Office to be recorded for the annual Insurance report.**
4. **The Association's Confirmation letter to the church confirming the usage of Kehukee is to be brought with the person making the reservation or their authorized representative when checking into Kehukee. Keys will be given to the authorized representative who is at least 21 years of age at check-in and must be returned at the conclusion of the church's stay. Also an inspection by either one of our caretakers or a member of the Kehukee Facilities Team or the Kehukee Council will be done with the church's representative both when checking in and checking out.**
5. All persons using the Center shall lock the gate behind them upon leaving.
6. Limited area reservations can be made for parts of Camp Kehukee according to the programs planned (i.e. reserving of picnic pavilion only, pool only, conference center only or multiple areas, etc.) Please be courteous of other groups who are also using the facilities and respect their right to privacy. Music should be kept at reasonable volumes to respect neighbors surrounding Kehukee property.
7. The facilities shall not be used on Sunday mornings except for religious purposes.
8. Groups from member churches may use the facilities under the following terms:
  - a. Purpose, objectives, and programs must be of a Christian nature.
  - b. Youth groups must have adequate supervision by adults.
  - c. Weddings
9. Conduct on the premises shall always be in keeping with Christian standards and always considerate of the rights of others.
10. There shall be no open fires except in the approved safety pits. All government fire laws must be followed.
11. There shall be no scarring or marking of trees.
12. There shall be quiet in all areas by 10:00 p.m. and lights out by 11:00 p.m.
13. Clothing must be modest and appropriate at all times.
14. No firearms, guns, fireworks, or alcohol will be allowed on the premises.
15. There will be no smoking in the Charles E. Spain Conference Center (all-weather lodge) or other enclosed buildings or on the pool deck. We prefer no smoking in any area of Camp Kehukee.
16. All vehicles (cars, trucks, ATV's, etc.) are to be driven on designated roadways only except for camping and fishing purposes. Please adhere to posted speed limits (15 mph).

17. No animals are allowed in any buildings or the pool area with the exception of service animals. It is your responsibility to clean up after your animals.
18. All youth and children groups using the Center must be under supervision of *at least one* (1) adult 21 years of age or older with a ratio of one (1) Adult for every five (5) children or youth under 18 years of age.
19. There shall be no scuffling or wrestling near the water.
20. No bottles, cans, paper, or refuse of any kind shall be thrown in the water or left anywhere on the Camp grounds.

### **Regulations for the Spain Conference Center**

1. Use of Spain Conference Center will be on a first request basis. Reservations must be made at the Associational Office before use.
2. All churches or groups using the facility will be responsible for full clean up of the portions of the Center they use. It needs to be left ready for the next group to use when arriving.
3. The building shall be used for church and religious purposes only.
4. All groups using bedrooms shall be responsible for linens, pillows, blankets, and personal items.
5. Each group shall be responsible for placing their trash in the dumpster outside the Conference Center or the group must haul away their own trash/refuse.
6. Heating and cooling shall be used at a reasonable temperature and all thermostats must be checked before leaving the facility. Leave heating at 50 degrees and turn air conditioning off.  
Thermostats are located:
  - ❖ in the office - for bathrooms, kitchen and office
  - ❖ in the halls – for sleeping areas
  - ❖ in the fellowship area – for fellowship roomThe thermostat in the office should not be changed.
7. All exterior doors (upstairs and downstairs) must be checked before leaving to see they are locked, and all lights are cut off. The office door, kitchen door, and roll-up window at kitchen must be closed when checking out.
8. Blinds in bedrooms are to be closed before leaving.
9. Parking shall be in designated parking areas only on the sides and rear of the building.
10. Please be careful not to take any kitchen utensils, cookware, etc. belonging to Camp Kehukee when packing up to leave.
11. No children are allowed in the kitchen area without supervision.
12. Telephone service is available in the Conference Center office for necessary local calls. Long distance calls must be collect or placed on a credit card.
13. Please check to see that all kitchen equipment/appliances are cut off before leaving.
14. Please see that the tables and chairs in the assembly room are left arranged according to the chart on the wall.
15. No wet or uncovered swimsuits are allowed in the Spain Conference Center (t-shirts for males and shirts and shorts for females are required).

### **Regulations for the Picnic Area**

1. No camping in the picnic area.
2. Park only in parking areas.
3. All waste must be placed in garbage cans and the area must be kept clean.
4. Radios and other sound devices shall be kept at a low volume.

### **Regulations for Camping Area**

1. Camping shall be in assigned areas only.
2. Park only in parking areas.
3. No open fires except in approved safety pits. Camping lanterns, stoves/grills are allowed. Be sure all fires are completely extinguished prior to bedtime or leaving the premises.
4. Area must be left clean. Trash cans must be emptied and refuse placed in dumpsters.
5. Please use restrooms in the assigned areas. Do not use restrooms in the Spain Conference Center.

### **Regulations for Fishing**

1. Fishing is permitted for Association church members and groups.
2. No gas motorized boats allowed.

### **Regulations for the Pool**

1. The following items and/or activities are prohibited in the enclosed pool area:
  - a. No alcoholic beverages.
  - b. No glass or aluminum containers of any kind.
  - c. No animals in the pool area.
  - d. No running/pushing around pool.
  - e. No horseplay.
  - f. No gum.
  - g. No riding on shoulders.
  - h. No playing on ladders.
  - i. No hanging or playing on ropes.

- j. No food.
  - k. No spitting, spouting water, blowing nose or discharging of bodily waste.
2. Everyone must take a shower prior to going swimming in the pool.
  3. Any person having an infectious or communicable disease is advised against swimming in the pool.
  4. Any person with open blisters, cuts, etc. is advised against swimming in the pool.
  5. All churches must sign a release form prior to picking up the keys to the pool. The release form must be signed by an adult 21 years of age or older.
  6. No persons under the age of 21 will be allowed to use the pool without adult supervision. Adult supervision means any adult 21 years of age or older and this adult must be present in the pool area at all times.
  7. **All pool activities will require one of the options below:**
    1. **Lifeguard with current certification**
    2. **An adult who has current CPR training and certification**
    3. **An adult who has medical background and emergency training, e.g., doctor, nurse or EMT professional.**
  8. Each church is responsible for its own lifeguard. When picking up the keys each church will supply the name of the authorized lifeguard on the completed *Swimming Pool Release Form*. The lifeguard shall identify himself or herself to the caretaker.
  9. Please use the pool bathhouse for changing clothes – not the Spain Conference Center.
  10. Kiddie Pool – Children entering the kiddie pool must be accompanied by an adult.
  11. When multiple church groups are using Kehukee facilities (including the pool), group leaders should coordinate swimming time. Please observe posted pool capacity.